

OK-AHEAD MEETING

9/15/17 – 1:06pm

Welcome

Members Present

Anne Machado (President, SGU), Chimene Long (Treasurer), Steph Rogers (Secretary, UCO), Tammi Stephens (Kiamichi Technology Center), Ashley Bryant (OKDRS), Melody Harrington (SGU), Mary Foxworth (Tulsa Tech), **Brenda Dawes (Oklahoma ABLE Tech)**

Approval of Minutes

- Page 1 – correct OKDRS for Ashley Bryant
- Chimene motion for approval
- Melody seconds

Treasurer's Report

1. \$2989.67 in checking
2. \$5154.86 money market
3. \$1008.60 savings
4. \$1000 for 2 scholarships
5. \$10 for email accounts – President and Treasurer
6. Still waiting OK-CEC to pay for conference
 - a. Should have paid by June, contacted in July with no response
 - b. Possibly 2 treasurers, discrepancy on who can write checks
 - c. \$2600 in the hole because of non-payment
7. Anne approves, Tammi seconds

Committee Reports

1. Anne will be put on OK-AHEAD bank account as back up.
2. Brenda – Scholarship report
 - a. Begin taking apps Nov 1, 2017 and end March 2, 2018.
 - b. Will distribute app for feedback from committee (will send to Anne). Review for clarity, instructions, etc.
 - c. Chimene asked if there was confusion in working “up to” – Brenda reports no questions or confusion in wording “up to”.

- i. Chimene motions to continue using the wording “up to”
 - d. Brenda – next year possibly up the amount
 - e. Scholarship can be applied to any Oklahoma 2-4 year university, or Technical Institute
 - i. Up to 3 awarded.
 - ii. Recognized by US Department of Education.
 - iii. Graduate students can also apply.
 - f. Contact Jennifer, Sharon no longer on board, Laura is not present, but will be contacted.
 - i. Reach out for scholarship committee members (4 or 5 members is a good number).
- 3. Ty Harrel – not present, has update on directory for the website.
- 4. Chimene – directory not updated, check entries and make sure they are correct.
- 5. Chimene – spam mail from OK-AHEAD website – first time this has happened in 20 years. Discussion to keep or remove email addresses from the website. Decision to keep emails on the website.
- 6. Chimene – Tabitha working on updating – myths and misconceptions/ Q&A / FAQs for handbook – needing updates.
- 7. National AHEAD
 - a. Complete affiliate form
 - b. Tara at AHEAD – pick another option instead of registration for conference
 - i. Use up to \$250 to support process for non-profit
 - ii. Funds up to \$250 educational offering to affiliate members
 - iii. Web or other promotional.
 - c. No deadline, for the FY 2017/2018
 - d. Ideas for use of \$250 educational offering
 - i. Melody – Possibly use for spring conference (speaker).
 - ii. Chimene – Webinar (November timeframe).
 - iii. Ashley – Educational grant for graduate/undergraduate – could present findings at our spring conference.
 - e. Chimene will contact Tara about the three ideas and report back to the board.
- 8. Chimene – in charge of Facebook
- 9. Anne – need volunteer for e-newsletter. Steph volunteers to continue newsletter – will get with Angela page. Will be sent out through the president’s email.

New Business

Goal from previous year – collaborate with OK-CEC, get name out and known.

Ideas

1. Cooperatives with other organizations.
2. Webinars.

3. Spring Conference at St. Gregory's University.
4. Increasing newsletters.
5. National AHEAD – Government is trying to lessen the effects of the ADA.
6. Reach out to counselors in secondary ed, let them know we are here, how can we support them and students in transition to higher ed.
7. Face to face interactions with schools.
8. Presentations distributed to post-secondary disability services, provide info for students transitioning into post-secondary.
9. Create literature, brochure. One page with important info to hand out to disability services and school counselors.
10. OK-AHEAD elevator speech.
11. Target audience – disability service providers at the post-secondary level. Hope is they disseminate info to K-12.
12. Bridge the gap between secondary and post-secondary.
13. Principal/Counselor luncheon – also invite special ed teachers.
14. Literature for parents – what to expect when walking onto campus.
15. Reaching out to special education programs in higher ed – undergrad/grad programs.
16. Universal design – how do we get others to see the value of accessible education materials.
17. Conference – UD speaker, office of civil rights
 - a. Speakers – Melody knows someone – H.L. Watson.
 - b. Disability 101
18. Save the date with membership brochure - Anne

Goals for 2017-2018

1. Fall
 - a. Start developing for spring conference – establish date.
 - i. Tentatively March 14-15 or April 4-5.
 - b. Literature/brochure/newsletters. Info on brochure by the January.
 - c. Call for presenters
2. Spring conference – focus: Universal Design. Held at St. Gregory's University.
 - a. Speaker on UD
 - b. Transition services
 - c. Disability 101
 - d. Service/Emotional support animals
 - e. Updates to ADA
 - f. OCR, ethics, the law
 - g. Tech services – Mary Foxworth
3. Oklahoma Transition: Vendor table. October 4-5. Norman. Chimene will represent OK-AHEAD at vendor table.
4. Committee start working on literature for the one-page literature. Need info within a month or so.

a. Mary Foxworth and Tammi Stephens

Next Meeting

Tentatively October 27th, 1pm-3pm at St. Gregory's. Benedictine Hall Room 300.

Adjournment

9/15/17 – 3:10pm